



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF TELECOMMUNICATIONS MANAGEMENT

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GOVERNOR

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COMMISSIONER OF ADMINISTRATION

August 2, 2002

TELECOMMUNICATIONS INFORMATION NOTICE NUMBER 02-04

SUBJECT: Calling Card Service

The Office of Telecommunications Management (OTM) has awarded Qwest Communications two contracts to provide Calling Card Service. One contract is to provide individual calling cards to be billed directly to the responsible state employee. The other contract is to provide agency calling cards to be billed directly to the state agency. The rate for individual cards is \$0.09 per minute with no surcharges or minimum monthly fee. The rate for agency cards is \$0.095 per minute with no minimum monthly fee. The Universal Service Fund (USF) charge of up to 8.7% applies to the interstate usage and will be billed by Qwest.

Intermedia is no longer under contract with the state to provide calling cards. All existing Intermedia cards (individual and/or agency) should be cancelled and replaced with cards from Qwest. All Intermedia users should understand that the state no longer has a contract with Intermedia, therefore Intermedia has the right to cancel service or increase rates and charges at any time.

In order to ensure prompt delivery of the Qwest calling cards, the applications must be filled out completely, signed by the agency telecommunications coordinator and faxed directly to the vendor. The Qwest Individual Calling Card Application Form is on the OTM web site at www.doa.state.la.us/otm/forms/otm3.pdf. Both individual and agency calling card applications should be made directly to Qwest. For a copy of the agency calling card application form and help with the form, contact OTM Calling Card Product Manager Bob Schilling at bschill@doa.state.la.us or 225-342-7756.

For assistance with either agency or individual calling card applications, contact:

Qwest Communications

Fax: 800-449-2959
Contact: Ms. Michele Buck
Voice: 800-968-3986
E-mail: michele.buck@qwest.com
Mailing Address: Qwest Communications
1009 Twilight Trail, Suite 123
Frankfort, Kentucky 40601

The OTM *Catalog of Services* has been revised to reflect these changes and may be accessed on the OTM web site at www.doa.state.la.us/otm/catalog.pdf. If your agency does not have access to the Internet and is unable to print the catalog locally, please contact the OTM Information and Training Section for assistance at 225-342-7723.